

**BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, DECEMBER 10, 2009
COUNCIL CHAMBER-BUCKSPORT TOWN OFFICE**

1. Mayor Lisa Whitney called meeting to order at 7:00 P.M.
2. Members Present: Michael Ormsby, Robert Carmichael, Joel Wardwell, Lisa Whitney, Dave Keene, Jeff Robinson and Robert Howard.
3. Consider minutes of the previous meetings

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted to table town council meeting minutes for October 8th, 29th, November 12th and 24th, 2009 until next regular town council meeting.

4. Hear presentation from John Wardwell regarding donation to the Veterans' Memorial in recognition of outgoing town council members

John Wardwell presented outgoing town councilors, Robert Carmichael, Joel Wardwell and Lisa Whitney with plaques thanking them for their dedication and years of service to the Town of Bucksport. Also, John and his extended family donated a check in the amount of \$5,000 to the Veterans' Memorial in recognition of the three councilors.

5. Receive correspondents and documents:
 - a. Treasurer's warrants for November 2009
-Council members received copies of treasurer's warrants for the month of November 2009. Town Manager asked that questions or concerns be directed to himself or the Finance Director.
 - b. Municipal audit for the period 7-1-2008 to 6-30-2009
-Finance Director gave a quick overview of the municipal audit for the period 7-1-2008 to 6-30 2009 along with the settlement agreement for RSU #25 as of June 30, 2009. The Finance Director asked that questions or concerns be directed to her or the Town Manager.
 - c. Departmental reports
-Council members received copies of departmental reports and were asked to direct any questions or concerns to the Town Manager.
 - d. Letter from MMA regarding the Leader Program and 2009 Workers Compensation Fund
-Letter from Ann Schneider noting the site visit on October 27th at the Public Works Office and Wastewater Treatment Plant, and completed the

annual Leader Program Survey. One recommendation was to adopt a plan for sewer line maintenance, including flushing and televising. The 2010 Leader Program credit will be reflected on the 2010 Workers Compensation renewal. During the 2009 Workers Compensation Fund coverage year, the Town of Bucksport received a total of \$13,031 in benefits.

- e. Sales ratio study for the period 7-1-2008 to 6-30-2009
-Council members received a copy of property sales ratio study for the period 7-1-2008 to 6-30-2009.
- f. Summary report Maine Downtown Center
-Council members received a copy of the summary report from the start up team visit to Bucksport from Maine Downtown Center that was provided to Dave Milan, Economic Development Director. The Maine Downtown Center helps communities throughout the state revitalize their downtown economy, preserve and enhance appearance, and boost the image of their traditional business districts using a range of services and assistance.
- g. Energy audit town buildings
-Town Manager provided copies of the energy audit for town buildings including the schools. Members of the Town Council will be asked to act on this issue at a future meeting.
- h. Resolution pertaining to Municipal Review Committee
-Council members received a draft copy of the Resolution to promote the advancement of Post 2018 Planning Process from the Municipal Review Committee Board of Directors dated December 9, 2009.
- i. Maine Household E-Waste Recycling Program
-Town Manager briefly reviewed the 2010 updates to the Maine Household E-Waste Recycling Program.
- j. Letter from Jim Zeman regarding use of the waterfront
-Town Manager noted that the letter from Jim Zeman regarding use of the waterfront was withdrawn.
- k. Copy of proposal from SED to conduct a wind energy analysis
-Town Manager indicated that the Bucksport Middle School Wind Energy Analysis is based on preliminary information including the facility's electrical usage; examination of publicly available wind data; and wind industry best practices. The Town Council will be asked to address this issue at a future meeting.
- l. Letter from Superintendent of Schools regarding invitation to participate

-The RSU 25 Curriculum Committee is organizing a future search activity to engage a cross section of people who are stakeholders in the educational program for the communities served by RSU 25, and extend an invitation to the Bucksport Town Council to select a representative to participate in the future search process. Interested members of the town council were informed they should let the Mayor know of their interest to serve on this committee.

- m. Goals and Objectives for Improvement of Senior Citizen Programs
 - Finance Director reviewed goals and objectives that the group is working to implement which includes developing a marketing program that will promote the center and its activities to all older adults; develop a plan to provide transportation services to older adults who might need transportation to and from the center; establish programs that will be of interest to older adults; and examine the options available to have meals prepared on site.

6. Hold public hearings on the following:

- a. Ordinance entitled Conveyance of Easements to Leadbetter Realty Trust
- b. Amendments to the proposed Land Use Ordinance
- c. Amendment to Chapter 7 Fire Protection and Prevention

Joel Wardwell, chairperson of the Ordinance Committee briefly reviewed the Ordinance and amendments noting conditions for the conveyance of easements to Leadbetter Realty Trust; amendments to the proposed Land Use Ordinance; and amendments to Chapter 7 Fire Protection and Prevention.

Ralph Robinson citizen of Bucksport inquired about the impact the proposed language in the Land Use Ordinance will have on his property on the Silver Lake Road. Jeff Hammond, Code Enforcement Officer noted there would be no additional impact on his property. Jeff also thanked the Ordinance Committee for all their time (three years to the month) and fully supports the proposed ordinance.

Town Manager indicated one task that will remain is for the new council to take a look at a new ordinance on mineral extraction as recommended by the Ordinance Committee.

7. Close hearings and act on the following ordinances

- a. Conveyance of Easements to Leadbetter Realty Trust

It was motioned by Jeff Robinson, seconded by Michael Ormsby and unanimously voted to approve ordinance entitled Conveyance of Easements to Leadbetter Realty Trust.

b. Appendix K Land Use Ordinance

It was motioned by Jeff Robinson, seconded by Robert Howard and unanimously voted to approve Appendix K Land Use Ordinance.

c. Amendment to Bucksport Town Code Fire Protection and Prevention

It was motioned by Robert Howard, seconded by Robert Carmichael and unanimously voted to approve amendment to Bucksport Town Code Fire Protection and Prevention.

8. Consider Resolve #R-2010-59 authorizing expenditure from the Dispatch Reserve Account

It was motioned by Robert Carmichael, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2010-59.

9. Consider Resolve #R-2010-60 regarding request of Laurel Richards to be exempted from a sewer user fee

It was motioned by Robert Howard, seconded by Robert Carmichael and unanimously voted to approve Resolve R#-2010-60.

10. Consider Resolve #R-2010-61 regarding request of Rita Johnson to allow a storage shed on town property

It was motioned by Michael Ormsby, seconded by Jeff Robinson and unanimously voted to approve Resolve #R-2010-61.

11. Consider Resolve #R-2010-62 regarding membership on the Energy Committee

It was motioned by Joel Wardwell, seconded by Robert Howard and unanimously voted to oppose Resolve #R-2010-62.

12. Issue licenses or permits, if any

It was motioned by Jeff Robinson, seconded by Joel Wardwell and unanimously voted to approve Victualer License for Carol Metthe, d/b/a Bittersweet Gift Shop.

Hold public hearing on application of George MacLeod, d/b/a MacLeod's Restaurant for renewal of fulltime Liquor License and Special Amusement Permit.

No public comments.

Close public hearing and act on application.

It was motioned by Robert Howard, seconded by Robert Carmichael and unanimously voted to approve George MacLeod, d/b/a MacLeod's Restaurant for renewal of fulltime Liquor License and Special Amusement Permit.

13. Hear report from Town Manager regarding the following:
 - a. Central Street Funding
 - Received verbal notice from MDOT that funding will be available in the 2010-2011 BTIP for improvements on Central Street. He will be contacting MDOT within the next few weeks to begin the planning process for the project.
 - b. CDBG Infrastructure Grant Application
 - Submitted the Letter of Intent for a 2010 Public Infrastructure CDBG. Should be hearing shortly from the Office of Community Development to proceed to Phase I.
 - c. 2009 Housing Assistance Grant
 - The project is moving ahead on schedule. The footings for the port-couchere and the catchbasin have been installed. The contractor is currently working to construct the client storage in the basement area of the building. Work will be starting on the kitchen improvements in the next several days.
 - d. Financial status for the period ending 11-30-2009
 - Town Manager provided a copy of the financials for the period ending 11-30-2009. He reported at this time he did not see any major overdrafts in any of the expense lines; revenues were generally within projections with exception of Maine Revenue Sharing. Members of the council were informed that if they had any questions regarding the reports, they could see the Finance Director or Town Manager.

14. Discussion items

It was motioned by Robert Howard, seconded by Joel Wardwell and unanimously voted to suspend the rules to take up three items not on the agenda.

Council Members signed quick claim deed already approved at the last town council meeting for David and Lisa Raymond.

Council Members signed the Consent to Transfer Real Estate/Satisfaction of Recapture Provision set forth in a deed from Phillip Osborne Jr., to Eugene Berry d/b/a Nimby Environmental Services.

It was motioned by Robert Howard, seconded by Dave Keene and unanimously voted to approve appointing Carol Oliver as Tax Assessor for a two-year term.

Joel Wardwell said it has been an easy eighteen years on the town council because of the way things are run in this Town. We have a great leader, Roger Raymond, with excellent department heads, employees and volunteers. It has been very rewarding, a great experience and good council with no ax to grind. Thank you citizens of Bucksport for allowing me the opportunity to serve you.

Robert Carmichael, Sr thanked the citizens of Bucksport for allowing him to serve them for the past nine years, and wished he had gotten into this business earlier in life. Roger Raymond, Town Manager is a great leader/teacher, and I have great respect for him. I want to thank both Joel Wardwell and Lisa Whitney for their years of service and leadership as well. It has been a great town council to work with.

Lisa Whitney spoke of her eighteen years of service on the town council. She indicated how rewarding experience it has been and encourages citizens to get involved. Lisa thanked Town Manager, Roger Raymond, department heads, municipal employees, including many volunteers and her fellow councilors. Lisa noted several accomplishments by this council such as the beautiful waterfront, public access television that was headed up by our Town Manager, and I thank you Roger Raymond and I thank the citizens of Bucksport for the opportunity to serve you.

15. Adjournment

It was motioned by Robert Howard, seconded by Robert Carmichael and unanimously voted that the meeting be adjourned.
Meeting adjourned at 8:55 PM.

Respectfully submitted,

Kathy L. Downes
Council Secretary